

<p style="text-align: center;">WEST VIRGINIA</p> <p style="text-align: center;">DIVISION OF CRIMINAL JUSTICE SERVICES</p>	<p style="text-align: center;">Victims of Crime Assistance (VOCA)</p> <p style="text-align: center;">Monthly Progress Report</p>
<p>Grantee:</p>	<p>Project Number:</p>
<p>Address:</p> <p>_____</p> <p>_____</p>	<p>Report Period:</p>
	<p>Prepared By:</p>
	<p>Telephone Number:</p>
<p>Describe activity, progress, achievements, and difficulties encountered. Comments should relate to the objectives and goals stated in the grant and should also include problems and their solutions. Progress reports must be submitted monthly with corresponding monthly statistical reports. Also, be sure to include copies of corresponding Board Meeting Minutes. If a Board meeting was not held during the reporting month, please indicate so at the end of the progress report.</p> <p>Attach additional sheets as necessary, and be sure to submit ORIGINAL reports. Delinquent project reports will result in a delay in the processing of requests for reimbursement.</p>	
<p>Due by the 20th day of each month.</p>	